



Enrollment Application Form

Personal Details*					
Name:					
Address 1 (Street, Number):					
City/Locale:		Postal Code:		Province:	
Home Phone:		Fax:			
Mobile Phone:		Email:			
Date of Birth:		Gender (circle):		Male	Female
International Students					
Are you a resident of Indonesia? (circle)				Yes	No
Nationality:			Country of Birth:		
Passport No:		Issued on:		Expires on	
Indonesian Visa (circle):		Student	Visitor	Work	Issued on
				Expires on	
I have studied English for:		years	TOEIC Test Date:		Test Score:
Accommodation - Lombok Holiday Resort www.holidayresort-lombok.com			Airport Transfer Provided - Arrival in Lombok to commence your course		
Accommodation provided; <i>compulsory</i>		Transfer	Lombok (course start)		Yes No
<i>Please note applicants will require 4 days in Jakarta for undertaking Medical, VTS and processing Student Pilot Licence from DGCA. Cost of accommodation will be responsibility of the applicant.</i>					
Course Details					
Please indicate the course that you are interested in: [available / not available at this time]					
<input type="checkbox"/>	DGCA Full Professional PPL/CPL/IR Course	<input type="checkbox"/>	Commercial Pilot Licence	<input type="checkbox"/>	Air Transport Pilot Licence
<input type="checkbox"/>	Private Pilot Licence	<input type="checkbox"/>	Commercial Pilot - Instrument	<input type="checkbox"/>	Flight Instructor Pilot Licence with Instrument Endorsement
<input type="checkbox"/>	Private Pilot with Instrument	<input type="checkbox"/>	Commercial Pilot - Multi Engine Rating		
Previous Experience - Training credit is awarded in accordance with CASR Subpart D Section 141.67					
Ratings or aviation qualifications held:					
Dual Hours:		Solo Hours:			
Pilot in command:		Other:		Total Hours	
Have you a current aviation medical certificate?				Yes	No
				Class I	Class II
What is the highest qualification you hold for:			Mathematics:		
<i>NOTE: applicants are required to be at least 18 years of age and a High School Graduate in order to be eligible to hold and exercise the rights of a professional pilot licence (DGCA CASR part 61).</i>			Physics:		
			English:		
Indonesian Students Only					
<input type="checkbox"/>	Full time training		<input type="checkbox"/>	University Course	
<input type="checkbox"/>	Part time training		<input type="checkbox"/>	Cadetship	



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English Language Proficiency and Minimum Scores

To gain admission into course students must demonstrate English language proficiency. Students must show certified proof of their proficiency or proof of having passed an English Language Test in the last two years. TOEIC (Test Of English for International Communication) is the approved test for English proficiency. *This is separated from the requirement for all licence holders worldwide to achieve a minimum of level 4 in accordance with the ICAO Annex 1 Aviation English Proficiency Requirement.*

TOEIC - an overall minimum score of 500 is required in order to be eligible for enrollment, consisting of a minimum score of 250 in each part (Part 1: Listening and Part 2: Reading). Certified copies of TOEIC certificates are required before making the enrollment fee and receiving the letter of offer. For more information visit <http://www.itc-indonesia.com> Student already holding a current TOEIC certificate, who met the above minimum requirement, are not required to re-sit the test.

Academic Qualifications and Recognition of Prior Learning

Lombok Institute of Flight Technology offers courses at different levels. Different academic qualifications are required for each level. For more course information details see the relevant course outline or our web site. Enrolling students can apply for recognition of prior flight experience however the awarding of flight credit is subject to the Indonesia DGCA CASR Subpart D Section 141.67 and the discretion of LIFT. Flight credit cannot exceed 50% of the LIFT curriculum requirements for the particular course. Note that a shortening of overall course duration does not change the requirement for students to be enrolled in full-time study.

Arrival and orientation

Students are required to arrive a minimum of 48 hours prior to course commencement. Enrollment and orientation programs will occur on first day of the course.

Attendance / Academic Performance

Regular attendance is a requirement for all students. All students must attend 100% of classes to qualify for a licence and meet student visa regulations for overseas students. If students do not make satisfactory academic progress they may not be allowed to continue or to re-enroll. Students are expected to behave in a disciplined manner, on and off campus appropriate of a junior pilot and disorderly conduct will result in immediate expulsion with no refund of fees paid. Alcohol is strictly prohibited whilst undergoing training and smoking shall be kept to a minimum and only permitted in authorised areas. LIFT maintains a vigilant Drug & Alcohol Management Plan (DAMP) throughout the training for students and instructors. Students in violation of the LIFT DAMP will face immediate expulsion.

International SOS

All international students are required to enroll for International SOS, the Indonesian Medical Service Program. It is the student's responsibility to check the conditions of this health cover and provide proof of insurance once signed up. If you require assistance we can arrange the cover for you once you have submitted a completed application form. This will be billed to you separately.

School Aged and Other Dependents

It is not acceptable for school aged or other dependants to accompany any student at any time during the course. In an effort to reduce distraction students are expected to focus 100% on the course and meet their study and flight objectives.

Indicative Cost of Living (IDR)

This is for your information only and is based on expenses for one (1) year; (excluding course fees):

Personal Expenses	Rp1,800,000/month
Insurance (as above)	
Travel to/from your Home: Jakarta and Lombok	
Yearly Total	



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Verification of Photo - to be completed by witness		
I certify that this is a photo of:		<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> Please attach 1 passport size photos (jpeg format) </div>
How long have you known this person? Years: Months:		
Name, address and phone number of witness:		
All Students Fees/ Payment Details		
Enrollment Fee: required once student has passed the TOEIC exam.	IDR	Aviation Medical** and Pilot Attitude Test <i>TOEIC fee is excluded and should be paid by applicant directly to the Exam body</i> Applicable to foreign students only <i>Payment of 50% of course fee is required prior to making application for the student visa as per Education Department regulations. This fee will be refunded if such student visa is declined.</i> <i>Course fee excludes all travel expenses. A full list of exclusions can be obtained from your LIFT representative.</i> <i>Applicable to all foreign students. Please visit http://www.sosindonesia.com/ for more information. If assistance is required please contact our Jakarta office. Students are required to provide proof of insurance before the Certificate of Enrollment is issued.</i>
	Rp5,000,000	
Student Visa:	Rp8,000,000	
Course Fee:	Rp590,000,000	
Airport Pickup: Lombok		
International SOS - Indonesian Medical Service Program:		
Other:		
TOTAL:		

The Course instalments will be as follows;

Primary Course

	IDR	
Instalment 1		50% of course fee due 45 days prior to commencement of training and after passing the DGCA aviation medical**, the pilot aptitude and English test
Instalment 2		Balance due in full on completion of third month of course
TOTAL		

Secondary Course

	IDR	
Instalment 1		50% of course fee due 45 days prior to commencement of training and on successful passing of application criteria
Instalment 2		Balance due in full one month prior to completion
TOTAL		

The rates are subject to monthly review and, **prior to confirmation of your course, change without notice. Courses are priced dynamically depending on current fuel costs and are subject to availability.*

***Flight school students will be examined to Class I standard, however will initially be issued a class II medical in-line with the SPL. Prior to the CPL flight test students will renew the aviation medical for Class I issue.*



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Terms and Conditions

Course fees do not take into account any flight training required over and above the flight training hours outlined in the LIFT Syllabus of Training and International Student Brochure, or examination / flight test re-sits.

Any additional hours of flight training and examination/ flight test resits will need to be paid for on a pay-as-you-go basis if and when these costs arise. It should also be noted that should fuel prices rise excessively during the duration of your course, or charges be imposed without notice and beyond LIFT's control, LIFT would impose a fuel surcharge or relevant levy on all flights over and above the course fee. The surcharge or levy must be paid in advance prior to any training being delivered.

Useful information about living in Indonesia, life as a LIFT student and the rules and regulations of LIFT can be found in the Student Handbook. Please ask your LIFT representative for a copy of the Student Handbook. You will receive your certificate of enrollment once you have successfully completed the LIFT pilot course entry criteria; Aviation Medical, VTS pilot aptitude test and English test; and student visa for international students.

Fee Refunds

Refund application must be made in writing by you to LIFT via the Principal for consideration. Each case is considered on its own merits.

All refunds must be in accordance with the refund terms and conditions contained on this form, signed by the student and a copy maintained in your individual student file.

If the refund is agreed by the LIFT management, then you will be given a written explanation as to how the refund was calculated and a copy of your signed refund agreement from your record file.

- (a) The enrollment fee and airport pickup fee are not refundable under any circumstances, including visa rejection.
- (b) If a student is refused a visa for study or for an extension of study in Indonesia, the tuition fees, materials fee and the accommodation fee will be refunded in full within 4 weeks after receiving a written claim from the student, provided that all original documents and an original letter from the Indonesian High Commission or Immigration Office is supplied to Lombok Institute of Flight Technology.
- (c) If a student cancels their course no later than 28 days before it is due to commence, the enrollment fee plus 10% of the total course fee will be forfeited.
- (d) If a student cancels their course 28 days or less before it is due to commence, the enrollment fee plus 15% of the total course fee will be forfeited.
- (e) No refund will be given to any student who cancels once a course has commenced.
- (f) No refund will be given to any student who breaches their visa conditions or fails to meet course requirements.
- (g) Students taking package courses that involve a course as a prerequisite to a LIFT course, for example a special English or pre flight study preparation course, will be considered LIFT students from the commencement of their period of study in Indonesia.
- (h) When students are enrolled in package courses, NO REFUND will be granted in the event of a cancellation or withdrawal on the second course after the course commencement date of the first course.
- (i) Lombok Institute of Flight Technology will not authorise the transfer of fees to any other institution or any other student account.
- (j) If a student completes the course early or fast-tracks, the full tuition fee and the materials fees must be paid before any certification (licence) is issued.
- (k) If a student extends their course, they will be subject to additional fees and those fees must be paid before additional training is provided and before any certification (licence) is issued.



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- (l) Should LIFT be unable to offer the course for which the student has enrolled, all monies paid to LIFT, will be refunded within 2 weeks after LIFT defaulting on the intended course in which the student has enrolled.
- (m) Students who wish to apply for a refund should do so in writing and address to, Lombok Institute of Flight Technology, as the address listed on this application form.
- (n) This agreement does not remove the right to take further action under Indonesian Consumer Protection Act. LIFT dispute resolution processes do not circumscribe the student's right to pursue other legal remedies; Act No. 8, 1999, Consumer Protection

Note: The refund policy is subject to review from time to time. Please check the current refund policy before accepting an offer. This agreement does not remove the right of either party to take further action under Indonesia's consumer protection laws for unpaid and overdue fees.

Transfer of Fees

No fees will be transferred to other external institutions or persons.

Please sign in acknowledgement of having read and understood the terms and conditions above: _____

How to Apply

1. Complete the enrollment form
2. Read and acknowledge the Terms & Conditions on page 4 - 5 of this form.
3. Return your enrollment form and any necessary documents to the following address or scan and submit by email to info@liftflightacademy.com:

Lombok Institute of Flight Technology
Jakarta Office
Jalan Jalur Sutra Timur 6. B No 29
Alam Sutra, Serpong
Tangerang - Banten 15325
Indonesia
PH: (+62) 21 7875 8880

4. Once we have received your application we will register you for TOEIC, if you are not already holding a current certificate.
5. Take the TOEIC exam - *All fee associated with taking the TOEIC is the responsibility of the student.*
6. TOEIC will advise us of your result.
7. Once you have cleared the TOEIC please pay the enrollment fee to the account below.
8. Once we receive your payment we will prepare for you a letter of offer inviting you to complete the aviation medical, a pilot aptitude test and your DGCA student pilot licence.
9. **International students** - the Letter of Offer will list all the documents that are required for the student visa application. Please prepare **certified copies** of the documents and send via courier to the address listed above in step 3. All international students are required to sign up for International SOS, Indonesia medical program, and provide proof of membership at this time. International students are required to make a payment of 50% of the course fee at this time. Evidence of payment must accompany your application.
10. Once you have passed the course prerequisites you will be required to make the first course instalment. On receipt we will send you a Certificate of Enrollment and LIFT starter pack.



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Payment

Please forward enrollment fee and other course payments by bank transfer:

Account Name:	PT. Lombok Institute of Flight Technology
Account Number:	166-0000021758 [USD] / 166-0000021766 [IDR]
Swift Code:	BMRIIDJA
Bank Name:	Bank Mandiri
Bank Address:	Kunciran Alam Sutra, Serpong Tangerang

In signing below I make the following declarations;

Declaration		
I have read, fully understand and accept the terms and conditions of enrollment including the payment terms and refund policy of the Lombok Institute Flight Technology as stated here:		
Consent of use of photograph		
I agree that Lombok Institute of Flight Technology can use my photograph for promotional material, at any time.		
Flight and personal discipline		
I agree to at all times conduct myself in a discipline and professional manner abiding by the rules and regulation of LIFT and the DGCA to keep myself and my fellow flight students safe.		
Referee / Educational Agency:		
Student's Signature		Date
Guardian's Signature (if applicable)		Date

NB: Personal Details: student information may be made available to the Ministry of National Education of Indonesia (Kementerian Pendidikan Nasional Republik Indonesia) under the observation of providers of Education and Training to overseas and domestic Students.